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To

All SEs (OP), All XENs (OP), All SDOs (OP)  
under DHBVN

Memo No. **Ch-32/SE/SO-1099**

Dated: **03/07/2023**

**Subject: Advisory Note on the implementation of Rooftop Solar Scheme under Phase-II of the MNRE**

DHBVN has on board various MNRE schemes and for the implementation of the same, detailed guidelines/ notification has been issued vide DHBVN Sales Circular No. D 04/2023 dated 03/01/2023 and this office memo No. Ch.-167/SE/SO-1066 dated 24/02/2023.

As per the guidelines of the MNRE (O.M. 283/54/2018 – Grid Solar dated 2/1/2019) and DHBVN Sales Circular No. D 04/2023, the Central Financial Assistance (CFA) for the RTS w.r.t. the residential sector shall be permissible only if domestically manufactured solar panels (using domestically manufactured solar cells and modules as per ALMM list) are used by the beneficiary.

In the recent past, preliminary checking of rooftop solar plants installed under Sub Division City Tohana has been done by the team of this office on 02.03.2023 and it has been revealed non DCR solar panels (made in China) stand installed by vendor instead of DCR solar panels.

The above observation is a clear cut violation of the provisions of the LoA/EoI/Sales Circular No-D-4/2023 which stipulates that, if at any stage, it is found that the firm has used imported solar cells and modules instead of DCR then following action shall be taken against the firm:-

- a) Filing of criminal case under IPC 420 and related sections.
- b) Blacklisting for a period of 10 years.
- c) Forfeiting of Performance Bank Guarantees.
- d) Immediate de-empanelment.

It is noteworthy that as per the provisions of Sales Circular No. D-04/2023, it is the prime responsibility of concerned SDO & XEN to ensure that PV modules installed under the project by the empanelled firms are domestically manufactured, using domestic manufactured solar cells. However, the instance of S/Divn. Suburban Tohana & City Tohana shows that the guidelines/notifications are not being adhered to in true letter and spirit and tantamount to gross negligence of the SDO & XEN concerned responsible for the field implementation of the scheme in a successful manner.

In view of aforementioned, it is emphasized that all the field officers shall regularly inspect the PV modules, being installed under the Phase-II of MNRE RTS project by the empanelled

firms in their jurisdiction, in accordance with the instructions/notification and submit a detailed report fortnight to this office so that it may be apprised to the management of the Nigam. In the event of any non compliance of the above & any lapse found/noticed at any stage in future, the concerned field officers/officials will be held accountable for the lapse.

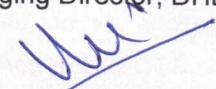
In addition to the above it is further directed that all the field officers shall inspect the PV modules, installed till date under the Phase-II of MNRE RTS project by the empanelled firms in their jurisdiction, in accordance with the instructions/ notification and shall submit a detailed report accordingly to this office within 2 weeks, so that it may be apprised to the management of the Nigam.

Also for efficient and smooth implementation of the program, it shall be ensured that all necessary approvals/connectivity be provided in a time-bound manner as notified in Sales Circular No. D 04/2023 as mentioned below:

ACTIVITY	RESPONSIBILITY	TIMELINE (Maximum Working Days)
Submission of Application online on DHBVN website along with processing charges of Rs.1000/-	Consumer	Zero Date
Acknowledgment of Application by DISCOM	SDO(OP)/JE(OP)	Same Day
Site Verification / Technical Feasibility / Termination <sup>[1]</sup>	SDO(OP)/JE(OP)	15 (10 days if system size is equal to or less than 5kWp)
Issuance of Letter of Approval (LOA) alongwith In-Principle Approval for CFA if eligible	XEN(OP)	7
Execution of Metering Agreement	SDO & CONSUMER	30 (From date of LoA)
Installation of Rooftop Solar System, submit work completion report/certificate.	CONSUMER & Empanelled Vendor	180 (From date of LoA)
Meter Procurement Intimation	CONSUMER	30 (prior to the expected date of submission of Work Completion Report).
Inspection by CEI (if applicable) and Issuance of Safety Certificate	CEI	7 (From date of Submission of WCR)
Inspection by DISCOM, installation of meter & commissioning & synchronization of the system with Grid	SDO	7
Submission of Project Completion Report (PCR)	Vendor/Consumer	10
Inspection for Release of CFA	DISCOM	10
Release of CFA to vendor after receipt of subsidy from MNRE	DISCOM	30
Billing Process	DISCOM	30 After synchronization with Grid

The above should be brought into the notice of all concerned for strict & meticulous compliance.

This issues with the approval of Worthy Managing Director, DHBVN, Hisar.

  
**SE/SO-cum-Nodal officer for RTS  
DHBVN, Hisar**

CC to:

1. SPS to MD, DHBVN, Hisar for kind information of worthy MD please.
2. SPS to Director (OP), DHBVN, Hisar for kind information of Director (OP) please.
3. Chief Engineer/Commercial DHBVN, Hisar for kind information please.
4. Chief Engineer (OP) DHBVN, Hisar Zone & Delhi Zone for information please.